



**The 6th Global
Conference on
Biodiversity
Finance**

6-8 May 2025
Santiago, Chile

Logistics Note



The 6th Global Conference on Biodiversity Finance

6 - 8 May 2025, Santiago, Chile

1. TIMEFRAME

Monday, 5 May 2025	Arrival Day (accommodation will be provided)
Tuesday thru Thursday, 6-8 May 2025	Dialogue sessions will be held from 08.30 – 17.30 hrs. (all meals will be provided). A full day site visit will be organized on Wednesday, May 7th (lunch and snacks will be provided)
Friday, 9 May 2025	Departure Day

2. VENUE AND ACCOMMODATION

Hosting City

Santiago, Chile

Explore the city through [this link](#).

Meeting Venue

[Sheraton Santiago Hotel and Convention Center](#)

Av. Sta. María 1742, 7500000 Santiago, Providencia, Región Metropolitana, Chile

Phone: +56 2 2233 5000

Check-in: 3:00 PM (please note 'early check-in' is not guaranteed by the hotel or organizers)

Check-out: 12:00 PM

Hotel Reservation

The conference organizers have made block reservations at the hotel from May 5-9, covering accommodation (including all meals from 6–8 May) and room Wi-Fi. Participants who choose to arrive earlier or stay beyond the official conference dates will need to cover any additional flight costs, fare differences, accommodation, and DSA expenses themselves. For participants required to arrive on 5 May before the standard check-in time, please consult with your country office travel focal point to confirm which expenses, if any, may be reimbursable for your early arrival.



Country delegations should coordinate their travel arrangements by contacting travel coordination focal points at the respective UNDP Country Offices.

Below is a list of hotels recommended by UNDSS in Chile. Participants wishing to extend their stay at their own expense may find this list helpful.

Hotel	Address	Web Site
Hotel Noi	Avenida Nueva Costanera 3736, Vitacura	www.noihotels.com/noi-vitacura
NH Casa Costanera	Avenida Nueva Costanera 3900, Vitacura	www.nh-hotels.com/hotel/nh-collection-casa-costanera

Hotel Mandarin Oriental	Avenida Presidente Kennedy 4601, Las Condes	www.mandarinoriental.com/santiago/las-condes/luxury-hotel
Hotel Hyatt Place	Avenida Américo Vespucio Norte 1597, Vitacura	www.hyatt.com/en-US/hotel/chile/hyatt-place-santiago-vitacura/sclhv
Hotel W	Avenida Isidora Goyenechea 3000, Las Condes	www.marriott.com/hotels/travel/sclwh-w-santiago
Hotel Pullman Vitacura	Avenida Vitacura 3201, Vitacura	https://all.accor.com/hotel/B470/index.en.shtml
Hotel Sheraton Providencia	Avenida Santa María 1742, Providencia	www.marriott.com/hotels/travel/sclsi-sheraton-santiago-hotel-and-convention-center
Hotel Director	Avenida Vitacura 3600, Vitacura	www.director.cl
Hotel Holiday Inn Express Santiago	Avenida Vitacura 2929, Las Condes	www.ihg.com/holidayinnexpress/hotels/u

3. VISA AND TRAVEL REQUIREMENTS

International travel expenses (air/land tickets) will be facilitated by the UNDP Country Offices (CO). Tickets should be issued for the most direct and economical route available. Participants who choose to arrive earlier or stay longer than the official workshop dates for personal reasons will be responsible for covering any fare difference if the ticket cost exceeds the price of the official itinerary.

Upon return, participants are required to submit their boarding passes for all flight legs incurred during the trip to their respective UNDP CO.

Santiago International Airport (IATA: SCL, ICAO: SCEL) is the primary international airport serving the city of Santiago, Chile.

Chile has strict sanitary regulations to prevent the entry of pests and diseases, so all travelers must **declare food, plants, seeds, animal products, and other biological items** in the **SAG (Agricultural and Livestock Service) Declaration Form**. These products will be inspected at Customs, and if they pose a risk, they may be **confiscated and destroyed**. Failure to declare them can result in **fines or penalties**. Restricted items include fruits, vegetables, seeds, meat, dairy products, and live animals without official health certification. **It is recommended not to bring any of these items** to avoid issues at border control. For more information, travelers should check the regulations of the [Agricultural and Livestock Service \(SAG\)](#).

How do I get from Santiago airport to the meeting venue?

At the airport, official taxi services authorized to transport passengers (orange license plates) can be reserved directly at the respective company kiosks upon arrival before exiting the airport. Payment for these services is coordinated through their respective customer service desks. The approximate official fare from the airport to the hotel is **\$25-30 USD**.

VISA

Participants are responsible for obtaining their entry visa before departing from their duty station (please coordinate through your respective travel/visa offices). Citizens from countries **that do not require a visa** to enter Chile can do so under the **Temporary Stay Permit**. This permit allows entry for up to **90 days** for short-term activities, such as conferences, without requiring prior special authorization.

Main Entry Requirements:

- **Valid passport** (or national ID for countries with special agreements). The passport must be valid for at least 180 days (6 months).
- **Proof of onward travel** (ticket showing departure from Chile within the permitted period).
- **Proof of sufficient financial means** for the stay.
- **Entry registration in the immigration system**, granting the temporary stay permit.

More information can be found in the separate “**Visa Guidance Note**” shared and on the official website: [Chile Ministry of Foreign Affairs](#).

Invitation letters will be sent to all participants. Should you require any assistance or have questions, please contact **Begum Bozkurt, Travel and Events Coordinator, UNDP-BIOFIN**, at begum.bozkurt@undp.org.

Visa-related costs and any applicable airport taxes will be fully reimbursed. Original invoices should be submitted to the UNDP CO travel focal point.

Participants are responsible for securing their own **travel and medical insurance** for the entire trip. Even if you are in good health, it is essential to have sufficient coverage, as unexpected situations may arise.

4. DSA AND OTHER RELATED EXPENSES

Participants are entitled to the Daily Subsistence Allowance (DSA) rates set by the International Civil Service Commission (ICSC) for Santiago, Chile, amounting to **USD 256 as of February 2025**, as detailed below:

Date	What is provided?	DSA%	Cost
5 May 2025	Accommodation	50%	USD 128
6 May 2025	Accommodation and all meals	20%	USD 51.2
7 May 2025	Accommodation and all meals	20%	USD 51.2
8 May 2025	Accommodation and all meals	20%	USD 51.2
9 May 2025	No DSA, departure day	0%	0
DSA Total:			USD 281.6

UNDP non-staff are entitled to advance payment of the related DSA expenses at the rate of 80% and post travel payment of 20% upon submission of the travel claim.

UNDP will cover terminal expenses as follows: USD 63 × 2 for the country/airport of origin and USD 63 × 2 for Santiago to cover airport transfers. For New York City, the terminal rate is USD 104 × 2.

If you have special dietary requirements (medical, dietary, or religious), please [use the registration link](#) on the conference website to provide the necessary details.

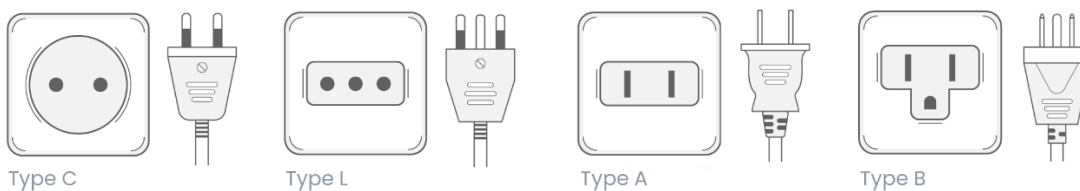
5. LANGUAGE

Main language of the conference is **English**.

Interpretation service will be available for **French, Russian, Spanish, Arabic and Portuguese** languages.

6. COUNTRY INFORMATION

- **Language:** The official language of Chile is **Spanish**. English is commonly spoken in hotels and major business areas, but basic Spanish phrases may be helpful for navigating the city. In taxis and general commerce, the level of English may be low; learning basic Spanish phrases may be useful for taxis, shops, and restaurants.
- **Weather:** During May, Santiago experiences autumn. Before your trip, check the latest weather updates at [AccuWeather](#).
- **Time zone:** Santiago follows **Chile Standard Time (CLT), UTC -4**. During daylight saving time (September to April), the time zone shifts to **UTC -3**.
- **Currency:** The currency in Chile is the **Chilean Peso (CLP)**. The UN operational exchange rate (as of February 2025) can be checked at [UN Treasury Exchange Rates](#). Currency exchange services are available at banks, exchange bureaus, and ATMs. Major credit cards are widely accepted.
- **Electricity and Voltage:** Chile operates on a **220V supply voltage and 50Hz**. In Chile, **Type L** plugs are the most common, while **Type C** is rarely seen. In hotels, you can often find **American-style outlets** as well (**Type A and B**).



- **Telephone:** The international dialing code for Chile is **+56**.
- **Wi-Fi:** Complimentary Wi-Fi is available at the hotel and can be accessed in the conference room.
- **Public transportation:** Santiago has an extensive public transportation system, including the **Metro de Santiago (subway), buses, and taxis**. Ride-hailing apps such as **Uber and Cabify** operate in the city. Official taxis are also available and should be used with caution, ensuring the meter is running. Ensure your driver and license plate matches the one assigned in the app before boarding.
- **Dress Code: Business casual.** On Day 1, participants are encouraged to wear traditional attire representing their country.

SECURITY LEVEL	
LOW (2)	
Armed Conflict	MINIMAL
Terrorism	LOW
Crime	MODERATE
Civil Unrest	MODERATE
Hazards	MODERATE

- **Security:** Natural Disasters: Earthquake is a main risk in the country. An earthquake can happen at any time without previous notice. Ask UNDSS Chile for an Earthquake Action Guide. Civil Defense (SENAPRED) provides also useful orientation and national coverage ([www.senapred.cl](#)). Civil Unrest – Protests: UN Personnel/dependents are strongly recommended to avoid areas of protests. For further information UNDSS/CENCOSEG is available 24/7 at +56 2 2210 2222. Crime (Robbery, Theft, Burglary): Crimes such as carjacking, pickpocketing, street robberies and assaults by surprise may affect visitors. UN Personnel/dependents must request Security Briefing to UNDSS Chile upon their arrival to be aware of specific areas and modus operandi. Prior to visiting Southern and Northern regions, please contact UNDSS Chile for tailored

Security Briefing. - In the La Araucanía and Biobío Regions, arson attacks by armed groups on trucks and vehicles have been reported. Security clearance must be requested prior to travelling to those areas, as well as to other areas in the country.

Note that if you want to go to the city center or historic center, it's best to go between 10 AM and 4 PM. Outside these hours, there is heavy traffic, public transportation congestion, and it may be unsafe.

*It is highly recommended to download and activate the **UNDSS Electronic Travel Advisory (eTA)** app on mobile devices, ensuring location permission services are enabled to receive emergency communications while in the country.

For more info: [UNDSS Chile Advisories](#).

7. USEFUL SECURITY CONTACTS

- **Security Adviser** Mr. Dario Conte
Mobile: +56 97569 9131 Email: dario.conte@un.org
- **Deputy Security Adviser** Mrs. Natalia Ique
Mobile: +56 97967 8294 Email: natalia.iqueferreira@un.org
- **Field Security Associate** Mr. Manuel Mendez
Mobile: +56 98239 7605 Email: manuel.mendezsilva@un.org

8. DIALOGUE CONTACTS

Marco Arlaud, Associate Global Coordinator, UNDP BIOFIN	Agenda and Programming	marco.arlaud@undp.org
Semiray Hadimoglu, BIOFIN Senior Programme Monitoring Associate, Global M&E Co-Lead	Operational Coordination	semiray.emeksiz@undp.org
Begum Bozkurt, Events and Travel Coordinator WhatsApp: +905334028610	<i>BIOFIN Core</i> Travel, Logistics & Invitation Letters	begum.bozkurt@undp.org
Muzaffer Kilic, Project Management Associate	<i>GEF8</i> Travel, Logistics & Invitation Letters	muzaffer.kilic@undp.org
Eduardo Sepulveda, Programme Associate, UNDP CO in Chile	Country Office Focal Point in Santiago, Chile	eduardo.sepulveda@undp.org



UNDP CO colleagues in each BIOFIN/GEF8 country will kindly support travel coordination and facilitation.

9. FIELD VISIT INFORMATION

(Mandatory for all conference participants)

Field Visit to [Parque Tricao](#) – BIOFIN UNDP Conference

The field visit to [Parque Tricao](#), as part of the BIOFIN UNDP Conference, will provide participants with an opportunity to explore a **successful biodiversity conservation financing model** in Chile. This private park, located in Santo Domingo, Valparaíso Region, has become a benchmark for **ecological restoration, wildlife rescue, and environmental education**, demonstrating how investment in nature yields positive impacts on biodiversity and local communities.



Ecological Restoration and Biodiversity Financing

[Parque Tricao](#) has been developed through **private investment and sustainable financing models**, focusing on conservation. The land, originally degraded by human activity and invasive species, has undergone an ambitious native forest restoration project, reforesting species such as peumo, boldo, molle, and maitén, while removing exotic species that threatened the local flora.

In terms of aquatic ecosystems, the park spearheaded the creation of the **Giverny Wetland**, an artificial lagoon designed to restore lost habitats and attract aquatic bird species. This 14-hectare wetland is now home to black-necked swans, herons, and various species of wild ducks, serving as a successful model for environmental recovery.

The park's financing comes from multiple sources, combining **private capital, ecotourism revenue, events, partnerships** with conservation organizations, and environmental education programs. Thanks to this model, Tricao has maintained and expanded its conservation efforts without relying solely on public funding, aligning with BIOFIN's principles of innovative biodiversity financing.

◆ Recommendations for Participants:

Clothing: Comfortable attire, trekking shoes, hat, and sun protection.

Logistics: Departure from hotel at 07:00 AM by bus from Santiago and return at 4:30 PM.

Environmental guidelines: No littering, no feeding animals, keeping noise levels low in observation areas, and following the guides' instructions.

The visit to Tricao will offer an enriching experience, showcasing how strategic investment and appropriate financing mechanisms can contribute to ecological restoration, biodiversity conservation, and wildlife rescue.

Additional information:

Native Species and Biodiversity Conservation

[Parque Tricao](#) is home to a diverse range of native species, particularly within its sclerophyllous forest ecosystem, characteristic of Chile's Mediterranean climate. This unique habitat includes iconic tree species such as peumo (*Cryptocarya alba*), boldo (*Peumus boldus*), quillay (*Quillaja saponaria*), litre (*Lithrea caustica*), and maitén (*Maytenus boaria*), all of which play essential ecological roles, providing shelter and food for local wildlife. The park is also an important refuge for native bird species, including the loica (*Leistes loyca*), tordo (*Curaeus curaeus*), Chilean pigeon (*Patagioenas araucana*), and various species of owls and hummingbirds. Additionally, the wetland area supports populations of frogs, freshwater fish, and aquatic plants, enhancing biodiversity connectivity across the region. Through its restoration efforts, Tricao contributes to the preservation of endemic species and the recovery of Chile's threatened Mediterranean ecosystems.

Wildlife Rescue and Bird Rehabilitation

One of the park's most emblematic projects is its Free-flight Aviary, the largest in South America, housing more than 800 birds from 50 species. Many of these birds have been rescued from captivity or illegal trafficking, finding a safe and natural home in Tricao where they can fly freely.

The aviary also functions as a rehabilitation center, with a team of veterinarians and specialists caring for the birds' health and working on breeding programs for vulnerable species. This initiative raises awareness about wildlife trafficking and the importance of biodiversity conservation, educating visitors on the negative impacts of the illegal exotic animal trade.